Stilton Parish Council – Action Plan 2022/2023

Stilton Parish Council is working to enhance the quality of life for all residents, maintain and build upon the village identity and encourage community spirit.

OBJECTIVE	ACTION
PROCEDURES	
DIGITALISATION – all Parish Council services to be fully digitalised and accessible by residents	* Parish Online to be installed (with all PC assets/trees marked) and available for reference by members of the public to enable swift reporting of issues * All PC paperwork in the Parish Room/Pavilion to be reviewed and added to website for reference if relevant * All assets to be re-evaluated to ensure insurance levels are adequate
DATA PROTECTION/GDPR/WEBSITE ACCESSIBILITY – ensure regulations are met	* Review Data Protection * Clerk/PA to be GDPR trained * Website compliance to be checked by Clerk and annual checking to be established
PLANNING	
PLANNING APPLICATIONS – all relating to Stilton Parish	* Clerk/Councillors to increase knowledge of the National Planning Framework and HDC's Local Plan to 2036 and planning restrictions
INFRASTRUCTURE	
PLAY AREAS – Barn Close Play Area and the Skate Park upgrading works to be considered	* Barn Close Play Area to be re-evaluated and either refurbished, use changed or decommissioned * Further development to be considered alongside maintenance and/or refurbishment of the Skate Park – project timetable to be mapped out

FLOODING – working to limit impact of ENERGY – primarily at the Pavilion TELEPHONE BOX – refurbishment	* To work with HDC/CCC to address the risk of flooding in the village, especially areas of historic concern * Improving energy efficiency (i.e. solar diverter for hot water) * To repaint, change the glass panels and make good as outlined in the Telephone Box report
CEMETERY – updating and improving procedures and accessibility	* New maps drawn up * All data inputted on Scribe Cemetery * Remaining burial spaces to be identified by the Cemetery Working Group * Increased information on website re how burials work and who to contact
HIGHWAYS – to address speeding concerns within the village	* The Traffic and Parking Working Group to continue its work in collaboration with HDC/CCC to address traffic and speeding issues * MVAS data to be forwarded to the PC (and made publically available) * Parking in the village to be considered
MAINTENANCE	
PAVILION – all areas of Pavilion maintenance to be covered	* A list of maintenance needs/regularity to be established and fully costed
ASSETS – A maintenance timetable and associated budgets to be established	* Bench maintenance to be carried out * Bus shelter maintenance to be considered * Bin maintenance to be evaluated * A timetable for total asset maintenance to be established

	* The 3 year tree survey to be carried out
COMMUNITY	
ENGAGEMENT – increasing communication and involvement with residents in council activities	* Parish Council to establish a working relationship with local groups (Twinning, YES, PCC, etc) * Members of the pubic encouraged to join Working Groups, especially for Phase 2 play provision * Website/newsletter/social media focus on interaction and information provision for residents * Work to fill the vacant councillor positions from the community * Social media use to be increased
TRAINING	
COUNCILLORS – Support councillor training and development opportunities	* All councillors to have undertaken Councillor Training and review if current training over 4 years old * All councillors to undertake Code of Conduct Training * Clerk to detail all training undertaken by councillors on website profiles * Clerk to create a New Members Induction Pack * Councillor profiles to be updated on the website