STILTON PARISH COUNCIL

AMENITIES CARETAKER – PERSON SPECIFICATION

	Essential	Desirable	How identified
Education/Qualifications		• 5 GCSE's grade A* - C, to include English and Maths (or equivalent qualification • Recognised building trade qualification/experience • Basic IT skills • Qualified to drive	CV CV CV CV
Experience		• Experience in working for a public sector organisation • Maintenance work in a professional capacity • Knowledge of H&S regulations in relation to the role • Understanding of maintaining public buildings	CV/interview CV/interview CV/interview CV/interview
Knowledge and skills	• Able to follow, instructions, organise and prioritise workload	• DIY skills necessary to undertake general building maintenance, minor repairs and porterage duties • Physical fitness appropriate to the tasks in the job description • Able to work at moderate heights	CV/interview Interview CV/interview CV/interview

	and communicate with all members of the community/Pavilion hirers • A willingness to be helpful and support council staff/hirers/residents in a practical way • Able to work as part of a team and on own initiative, understanding council roles and responsibilities • Able to learn new skills and positively respond to change on a daily basis		CV/interview CV/interview CV/interview
Personal qualities/disposition	• Positive outlook • Resourceful and practical • Understands the need to maintain confidentiality • Available for 8 hours a week • Has personal transport • Is available to work weekends and evenings	• Good communication skills • Self-confident	CV/interview Interview Interview CV/interview Interview CV/interview CV/interview Interview