STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the remote meeting of **Stilton Parish Council** to be held on **Tuesday 14 July 2020** hosted on Zoom at 7.30pm.

Julianne Lawrence
Julianne Lawrence 29 June 2020
Parish Clerk

THE PUBLIC AND PRESS ARE WELCOME

Due to COVID19, this meeting will be held remotely. If you have any questions on the agenda or would like to attend, please email the Clerk at (clerk@stiltonparishcouncil.org) and log in details will be forwarded on the day.

AGENDA

PC114/20 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC115/20 DECLARATIONS OF INTEREST
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PC116/20 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC117/20 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held Tuesday 9 June 2020.

PC118/20 FINANCIAL REPORT

a) Clerk/RFO to provide the bank reconciliation for June, July's wage report (both attached,) VAT return Q1, a rates and budget update

b) Expenditure for July to be approved (expenditure below.)

BACS	Fergusons	Village Maintenance	1,712.05
S/O	Businesswatch	Alarm/CCTV monthly maintenance/historic costs	96.39
BACS	Staff wages	Clerk, Pav Administrator, Caretaker salaries	1,889.40
BACS	HMRC	Employee tax/NI and employer NI	267.27
BACS	NEST	Employee/employer pension contribution	39.06
BACS	Julie Thompson	Cleaning at Pavilion and PR	90.00
BACS	Working Turf	Pitch maintenance	873.01
S/O	EON	Pavilion Electricity	126.98
S/O	EON	Pavilion Gas	TBC
S/O	BT	Pavilion phones	35.40
S/O	IONOS	Website hosting and emails	10.79
S/O	Barclays	Account charges	0
BACS	HDC	Rates for Pavilion	674.00
BACS	HDC	Rates for Parish Room	197.00
S/O	Business Waste	Pavilion bin emptying	50.22
S/O	Business Waste	Excess weight at Pavilion bin-May	9.94
BACS	Sureshines	Bus shelter cleaning	100.00
BACS	B Gilden	Gardening productsfor Pavilion	36.98
BACS	J Lawrence	3 padlocks for playarea/skate park	28.29
		Monthly total:	4,524.73

PC119/20 NEW PLAYGROUND

a) Cllr Darnell to outline the Grant Agreement from the Communities and Partnerships Committee to fund the new playground

b) The PC to decide who will be the designated Project Manager to sign the above agreement before returning to the C&P committee

c) Clerk to feedback to Council the result of the planning application enquiries for the potential playground sites and members to discuss next steps

d) An update on the village consultation to be provided by Cllr Darnell.

PC120/20 BARN CLOSE PLAY AREA

Council to be updated on the current status of the play area including -

a) A re-opening following Government guidance and recent Covid-19 risk assessment carried out

b) The RoSPA report - members to discuss any necessary repair works and, if needed, next steps.

PC121/20 SKATE PARK

Council to be updated on the current status of the skate park including –
a) A re-opening following Government guidance and the recent Covid-19 risk assessment carried out
b) quotes received for repair works. The PC to decide on a company to provide repair works, a timeframe and budget for those works.

PC122/20 PAVILION ADMINISTRATOR'S REPORT

Pavilion Administrator to briefly report on issues concerning the Pavilion including –
a) the recently attended ACRE online meeting regarding re-opening,
b) current bookings
c) maintenance works that have taken place (PBS, ETCS, Business Watch)
d) share additional information on potential security firms and council to resolve which firm to use
e) seek approval for new signs for the Pavilion (risk assessment.)

PC123/20 PARISH ROOM HIRE

Council to approve for the Parish Room to be hired out, publicised (on social media,) agree a hire rate and what is included in the hire.

PC124/20 APREECE WAY WATERWAYS

Cllr Ayres to feed back to Council regarding her recently attended meeting with CCC (District Cllr Alban and County Cllr Bywater.)

PC125/20 VILLAGE PLAN

Council to re-visit discussions about creating a village plan and decide the next steps to drive this forward.

PC126/20 AMENITIES MANAGEMENT COMMITTEE

The Chair of the committee to outline priority issues that will be addressed at the next meeting on 28/07/20 and –
a) seek approval for flagpole solar lights at the War Memorial
b) Cllr Shailer to detail new sign quotes for the Pavilion/PR
c) The Ferguson's quote for clearing branches from around the village and for widening the Church path to be addressed.

PC127/20 FINANCE, GENERAL PURPOSES AND COMMUNICATIONS COMMITTEE

Chair of the committee to outline priority issues from the meeting on 07/07/20 including the quarterly budget review and website plans.
Members to discuss a proposal to record or stream PC meetings, which will then be shared publically.

PC128/20 HUMAN RESOURCES, POLICIES AND PROCEDURES COMMITTEE

The Chair to outline priority issues that will be dealt with at the forthcoming meeting on 21/07/20.

PC129/20 CLERK'S REPORT

The Clerk to update on the Cemetery, Cross Keys Homes Presentation, BT and Police briefing on 10 November 20.
Membership to Cambridgeshire ACRE to be authorised at a cost of £57 per year (incl VAT) which covers advice on community buildings, neighbourhood planning and community consultation.

PC130/20 CORRESPONDENCE

Clerk to inform members of correspondence regarding a request for a donation to a mother and baby group in the village, problems with footpath gates being tied up and an overhanging tree on Worthington Close.

PC131/20 PLANNING

To consider the following planning application – 20/00717/FUL – erection of a single dwelling on land at between 66B and 68 North Street, Stilton and 20/01052/S106 – variation to S106 Agreement dated 22 July 1993 on land adjacent to Oak House, Church Close, Stilton. Also be updated on 20/00796/FUL – change of use of land south of 53 High Street, Stilton to a dog training exercise area.

Members to resolve to either set up a new Planning Committee, agree to hold interim PC meetings or recognise the Chairman will call an Extraordinary meeting in order to efficiently determine planning applications that need a response between PC meetings.

Next meeting Tuesday 11 August 2020 at 7.30pm