STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the remote meeting of **Stilton Parish Council** to be held on **Tuesday 13 Oct 2020** hosted on Zoom at 7.30pm.

Julianne Lawrence
Julianne Lawrence 01 October 2020
Parish Clerk

THE PUBLIC AND PRESS ARE WELCOME

Due to COVID19, this meeting will be held remotely. If you have any questions on the agenda or would like to attend, please email the Clerk at (clerk@stiltonparishcouncil.org) and log in details will be forwarded on the day or see below …

Topic: Parish Council meeting
Time: Oct 13, 2020 07:30 PM London

Join Zoom Meeting
https://zoom.us/j/99970983197?pwd=RUwxaHpYSXFERjBDZytQRHpMOXVVQT09
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AGENDA

PC162/20 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC163/20 DECLARATIONS OF INTEREST
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PC164/20 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC165/20 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held Tuesday 8 September 2020 and minutes of the Extraordinary Meeting held on Tuesday 22 September 2020 (to be signed when in person meetings resume.)

PC166/20 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater or District Councillor Alban.

PC167/20 PAVILION ADMINISTRATOR'S REPORT
Pavilion Administrator to briefly report on issues concerning the Pavilion Including:
a) A bookings update
b) A pop-up Bistro
c) Water testing – hot water compliance
d) Authorising the purchase of 2 water filter cartridges for £39.95
e) Forming a post installation working party
f) Updated Covid-19 Pavilion Risk Assessment
g) Authorisation to re-programme/replace Pavilion keys for £156 + VAT
h) Alarm update/volunteer rota/fobs.

PC168/20 FINANCIAL REPORT
a) Clerk/RFO to provide the bank reconciliation for September and October's wage report
b) Expenditure for October to be approved (see below)
c) Income from the Pavilion solar panels of £378.39 to be acknowledged
d) Transfer of £48,721.25 into the new Playground bank account to be detailed.

Type:	To:	Reason:	Amount:
BACS	Fergusons	Village Maintenance	1,712.05
S/O	Businesswatch	Alarm/CCTV monthly maintenance/historic costs	96.39
BACS	Staff wages	Clerk, Pav Administrator, Caretaker salaries	1,992.56
BACS	HMRC	Employee tax/NI and employer NI	301.03

BACS	NEST	Employee/employer pension contribution	41.18
BACS	Julie Thompson	Cleaning at Pavilion	95.00
BACS	Working Turf	Pitch maintenance	873.01
S/O	PWLB	Loan repayment	2268.10
BACS	Scribe	Accounting/Cemetery package	646.80
S/O	EON	Pavilion Electricity	178.88
S/O	EON	Pavilion Gas	TBC
S/O	BT	Pavilion phones	44.40
S/O	IONOS	Website hosting and emails	10.79
S/O	Barclays	Account charges	18.55
BACS	HDC	Rates for Parish Room	197.00
S/O	Business Waste	Pavilion bin emptying	33.48
BACS	CAPALC	Councillor Planning webinars	120.00
BACS	CAPALC	Clerk's CiLCA training sessions	400.00
BACS	SLCC	Clerk attendance at Annual Conference	30.00
S/O	Anglian Water	Pavilion water	16.51
BACS	Pav customer	Pavilion refund	10.35
BACS	B Gilden	Petrol for Pavilion mower	4.33
		Monthly total:	**9,090.41**

PC169/20 FINANCE, GENERAL PURPOSES AND COMMUNICATIONS COMMITTEE

Chair of the committee to outline priority issues from their meeting on 6 Oct including:

a) The 6-monthly financial check and budget update
b) Recommend PC action re the PAYE credit of £1,429.80
c) Update on the rates appeal and upcoming precept planning
d) Recommend transferring to an EON 3-year fixed plan to save PC funds
e) Parish Room use moving forward
f) Adoption of the Social Media policy
g) Merging of the HRPP and FGPC committees.

PC170/20 NEW PLAYGROUND

Members to be updated on/discuss -

a) Arrangements for the newly created Working Group to fully cost Gala Close as the potential site of the new playground
b) Feedback from Cllrs Bull/Darnell re distribution of the questions raised document
c) How to answer resident concerns both from emails, the site/Pavilion meetings that took place in September and village consultation
c) The FOI requests regarding the RoSPA report/grant questions and members to decide how to provide information regarding the report/grant.

PC171/20 AMENITIES MANAGEMENT COMMITTEE

The Chair of the committee to outline priority issues including –

a) Discussing next steps regarding the calculated cost to the PC of cutting grass for CCC and DHC following an outline from Cllr Gilden
b) Cllr Gilden to bring to members attention the untidy, empty shop in the village centre

c) Cllr J Leonard to present members with the Phone Box report
d) The future of the sub-committee for Children's and Youth's Amenities
e) Cllr Gilden to recommend a letter to a Bell Close resident re an overgrown hedge.

PC172/20 HUMAN RESOURCES, POLICIES AND PROCEDURES COMMITTEE

The Chair to outline priority issues including -
a) Feedback from the Clerk's/Village Caretaker's yearly appraisal
b) Authorisation of Cllr O Leonard to attend Code of Conduct and Planning – Conservation Area courses hosted by CAPALC at a cost of £40 and £30 (£70 total.)
c) Authorisation of Cllr Ayres to attend Budgeting and Finance for Councillors courses hosted by CAPALC at a cost of £30 each (£60 total.)

PC173/20 COUNCILLOR VACANCIES

Update on the 2 vacancies.

PC174/20 CLERK'S REPORT

The Clerk to update on issues including –
a) Members to agree to a new contract for the Pavilion Administrator's phone
b) A request for holiday time.

PC175/20 CORRESPONDENCE

Any correspondence to be addressed including:
a) Concerns about the dyke on Apreece Way
b) Concerns about the grassed areas in the village and rusty posts between Worthington Close and Queen Eleanor Way
c) Letter from a resident about Gala Close unsuitability for a play area
d) Request to provide Halloween hotdogs in the village centre.

PC176/20 COUNCILLOR CONCERNS

Councillors to outline any concerns they would like to add to the agenda of a forthcoming meeting.

PC177/20 PLANNING

Council to determine if any feedback is needed for BT Public payphone removal for Telephonica, North Street, Stilton.

Next meeting Tuesday 10 November 2020 at 7.30pm