STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the remote meeting of **Stilton Parish Council** to be held on **Tuesday 10 Nov 2020** hosted on Zoom at 7.30pm.

Julianne Lawrence
Julianne Lawrence 31 October 2020
Parish Clerk

THE PUBLIC AND PRESS ARE WELCOME

Due to COVID19, this meeting will be held remotely. If you have any questions on the agenda or would like to attend, please email the Clerk at (clerk@stiltonparishcouncil.org) and log in details will be forwarded on the day or see below …

Topic: PC meeting
Time: Nov 10, 2020 07:30 PM London
Join Zoom Meeting
https://zoom.us/j/94034671861?pwd=a1pucGU0NFhxRkJJL2dDenU3SVlkUT09

Meeting ID: 940 3467 1861
Passcode: 266857
One tap mobile
+442039017895,,94034671861#,,,,,,0#,,266857# United Kingdom
+442080806591,,94034671861#,,,,,,0#,,266857# United Kingdom
Dial by your location
+44 203 901 7895 United Kingdom
+44 208 080 6591 United Kingdom
+44 208 080 6592 United Kingdom
+44 330 088 5830 United Kingdom
+44 131 460 1196 United Kingdom
+44 203 481 5237 United Kingdom
+44 203 481 5240 United Kingdom
Meeting ID: 940 3467 1861
Passcode: 266857

AGENDA

PC178/20 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

PC179/20 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PC180/20 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC181/20 MINUTES

To approve as a correct record the Minutes of the Parish Council meeting held Tuesday 13 October (to be signed when in person meetings resume.)

PC182/20 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Members to hear/acknowledge reports from County Councillor Bywater or District Councillor Alban.

PC183/20 PAVILION ADMINISTRATOR'S REPORT

Pavilion Administrator to briefly report on issues concerning the Pavilion including an update on the Stilton Colts situation re Covid compliance and a request from the Colts for the PC to fund door manning through a reduction of fees.

PC184/20 FINANCIAL REPORT

a) Clerk/RFO to provide the bank reconciliation for October and November's wage report

b) Expenditure for November to be approved (see below)

c) CIL money received of £1,960.28 to be acknowledged.

Type:	To:	Reason:	Amount:
BACS	Fergusons	Village Maintenance	1,712.05
S/O	Businesswatch	Call out fee	42.00
S/O	Businesswatch	Alarm/CCTV monthly maintenance/historic costs	96.39
BACS	Staff wages	Clerk, Pav Administrator, Caretaker salaries	1,930.60
BACS	HMRC	Employee tax/NI and employer NI	286.43
BACS	NEST	Employee/employer pension contribution	41.18
BACS	Julie Thompson	Cleaning at Pavilion	TBC
BACS	Working Turf	Pitch maintenance	873.01
S/O	PWLB	Loan repayment	9819.89
S/O	EON	Pavilion Electricity	217.75
S/O	EON	Pavilion Gas	TBC
S/O	BT	Pavilion phones	34.80
S/O	EON	Skatepark electricity	TBC
S/O	EON	Parish Room electricity	TBC
S/O	IONOS	Website hosting and emails	10.79

S/O	Barclays	Account charges	18.60
BACS	HDC	Rates for Parish Room	197.00
S/O	Business Waste	Pavilion bin emptying	33.48
S/O	Business Waste	Excess waste	2.81
BACS	CAPALC	Councillor Planning webinar	30.00
BACS	CAPALC	SLCC - CiLCA fees	410.00
BACS	SLCC	Councillor finance training	60.00
BACS	CAPALC	Code of Conduct training	40.00
BACS	Julia Tufnail	Interim internal audit	200.00
BACS	J Lawrence	Water cartridges for Pavilion	42.69
BACS	J Gillies	Batteries for Pavilion	1.99
BACS	J Lawrence	Printer ink	32.00
		Monthly total:	**16,133.46**

PC185/20 FINANCE, GENERAL PURPOSES AND COMMUNICATIONS COMMITTEE

Chair of the committee to outline priority issues from their meeting on 3 Nov 2020.

a) Council to approve the precept amount and proposed budget for FY21-22 so that the clerk/RFO can formally apply for the precept

b) Members to discuss planned capital spending in light of budgetary pressures.

PC186/20 AMENITY SPACES

Members to be updated on/discuss -

a) Address the purchasing of Gala Close from Jelson Homes – members to resolve if purchasing the land as an asset for the village is to be progressed (irrespective of whether the site becomes the location for the new playground or not.) If so, members to determine how and when to move the purchase forward and allocate a budget for doing so. Consideration to be given to trees in situ and Cllr Bull to outline any tree works needed

b) The Clerk to update members re works at Barn Close and a potential re-opening

c) Council to approve the revised Terms of Reference of the Sub-Committee for Children's and Youth's Amenities

PC187/20 AMENITIES MANAGEMENT COMMITTEE

The temporary Chair of the committee to outline priority issues and feedback from the meeting on 20/10/20 including –

a) WG meeting to review the football club agreement

b) Clerk to feed back on service levels from Business Watch

c) Clerk to report back regarding CCC grass cutting

d) Cllr Gilden to provide quotes to carry out the dyke clearing at Cooperthornhill Rd and Apreece Way

e) Members to approve removal of the poorly Cemetery trees at a cost of £1,100 and approve JP Griffin to carry out the work.

PC188/20 HUMAN RESOURCES, POLICIES AND PROCEDURES COMMITTEE

The Chair to outline priority issues including work on a FOI policy.

PC189/20 COUNCILLOR VACANCIES

The Clerk to update on the two PC vacancies and members to set the closing date for applications. Co-option to follow SPC's co-option policy. Date for co-option to be set.

PC190/20 CORRESPONDENCE

Council to resolve how to address correspondence.
Any correspondence to be addressed including:
a) A request for a specific RoSPA report to look Stilton play areas
b) A request for a further meeting between the PC and Gala Close residents
c) Further questions following the Residents Q&A document being circulated
d) Request for a more detailed explanation as to why the Pavilion playing field is unsuitable for an under 12's play area in considering the RoSPA advice and not a specific report.

PC191/20 PLANNING

Ref: 20/02015/HHFUL – 70 North Street, Stilton – proposed 2 storey front porch extension with sitting area over, enlarged replacement bay windows, single storey rear extension to kitchen and two storey rear extension forming enlarged kitchen diner with master bedroom over.

PC192/20 CLERK'S REPORT (1)

The Clerk to update on issues including –
a) Feedback from the interim internal audit
b) Clarification of the process of resolving issues by email while under delegated powers.

PC193/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the Meeting.

PC194/20 CLERK'S REPORT (2)

Members to acknowledge the confidential report circulated by the clerk and receive pending updates.

PC195/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Next meeting Tuesday 8 December 2020 at 7.30pm