Stilton Parish Council – Action Plan 2023/2024

Stilton Parish Council is working to enhance the quality of life for all residents, maintain and build upon the village identity and encourage community spirit.

OBJECTIVE	ACTION
PROCEDURES	
DIGITALISATION – all Parish Council services to be fully digitalised and accessible by residents	* Parish Online utilised by council (with all PC assets/trees marked) and available for reference by members of the public to enable swift reporting of issues * All PC paperwork in the Parish Room/Pavilion to be reviewed and added to website for reference if relevant * All assets to be re-evaluated to ensure insurance levels are adequate
DATA PROTECTION/GDPR/WEBSITE ACCESSIBILITY – ensure regulations are met	* Review Data Protection * Clerk/PA to be GDPR trained * Website compliance to be checked by Clerk and annual checking to be established
PLANNING	
PLANNING APPLICATIONS – all relating to Stilton Parish	* Clerk/Councillors to increase knowledge of the National Planning Framework, HDC's Local Plan to 2036 and planning restrictions
INFRASTRUCTURE	
PLAY AREAS – Barn Close Play Area and the Skate Park upgrading works	* Barn Close Play Area to be refurbished * Refurbishment of the Skate Park – project timetable to be mapped out

FLOODING – working to limit impact of	* To work with HDC/CCC to address the risk of flooding in the village, especially areas of historic concern. Maintenance plans to be in place
ENERGY – primarily at the Pavilion	* Improving energy efficiency (i.e. solar diverter for hot water) * Electric car charging points to be researched
TELEPHONE BOX – refurbishment	* To change the glass panels, replace the door and make good as outlined in the Telephone Box report
PAVILION – meeting community needs	* Establish requirements for the Pavilion where development would encourage growth (Pavilion and Community Field). Work with the Pavilion Working Group to explore possibilities for development, funding and project delivery.
CEMETERY – updating and improving procedures and accessibility	* New maps drawn up * All data inputted on Scribe Cemetery * Remaining burial spaces to be identified * Increased information on website/notice boards re how burials work and contact details
HIGHWAYS – to address speeding concerns within the village	* The Traffic and Parking Working Group to continue its work in collaboration with HDC/CCC to address traffic and parking issues * MVAS data to be forwarded to the PC (and made publically available) * An action plan of works to support the new 20mph zone to be drawn up and grants researched
MAINTENANCE	
PAVILION – all areas of Pavilion maintenance to be covered	* Employ a caretaker to undertake basic maintenance needs and enhance hiring of the Pavilion * All maintenance needs to be established, budgeted and diarised

ASSETS – A maintenance timetable and associated budgets to be established	* Bench maintenance to be carried out (including installation of the King Charles III Coronation benches) * Bus shelter maintenance/replacement to be considered * A timetable for total asset maintenance to be established
COMMUNITY	
ENGAGEMENT – increasing communication and involvement with residents in council activities	* Parish Council to continue building a working relationship with local groups (Twinning, YES, PCC, etc) * Members of the pubic encouraged to join Working Groups, especially for additional play provision * Website/newsletter/social media focus on interaction and information provision for residents * Work to fill the vacant councillor positions from the community * Social media use to be increased
NEIGHBOURHOOD PLAN	* SPC taking the lead on the Neighbourhood Plan with a Neighbourhood Plan Working Group – consultation with residents planned
GREEN SPACES	* Work with HDC and SPC's Green Spaces Working Group to improve biodiversity, appeal and usability of green spaces in the village
TRAINING	
COUNCILLORS – Support councillor training and development opportunities	* All councillors to have undertaken Councillor Training and review if current training over 4 years old * All councillors to undertake Code of Conduct Training * Clerk to detail all training undertaken by councillors on website profiles * Clerk to create a New Members Induction Pack * Councillor profiles to be updated on the website