STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the Extraordinary meeting of **Stilton Parish Council** to be held on **Wednesday 29 January 2020** at the **Parish Room**, Stilton at 7.30pm.

Julianne Lawrence
Julianne Lawrence 22 January 2020
Parish Clerk

THE MEETING IS OPEN TO THE PUBLIC AND PRESS

AGENDA

PC20/20 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC21/20 DECLARATIONS OF INTEREST
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

Item PC22/20 is <u>not</u> open to members of the public and press

PC22/20 PAVILION ADMINISTRATOR
a) To approve a recommendation from the HRPP interview panel as to who the position of Pavilion Administrator should be offered to so that a contract of employment can be signed
b) Members to authorise the purchase of a laptop for the Pavilion Administrator to use
c) An employment start date for the Pavilion Administrator to be decided upon.

PC23/20 OVERTIME HOURS FOR THE CLERK
The Clerk to inform council as to how much overtime is needed before the end of the financial year to get the accounts fully up to date, prepare the new website for launch on 31/03/20, construct an asset register and finalise the risk assessment. Members to authorise the additional overtime.

PC24/20 ZURICH INSURANCE

Council to approve a revised limit for the policy renewal on 4/2/20 and inform the Clerk of any changes to the current policy that are required.

PC25/20 STILTON COMMUNITY ASSOCIATION

Council to agree that:

a) A selection of councillors will agree to participate in any meeting that the old SCA people hold

b) The PC will, if necessary, make the Pavilion available for any such meeting.

Next meeting is Tuesday 11 February 2020