STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of the Pavilion Committee of Stilton Parish Council

Sir/Madam
You are hereby summoned to attend the meeting of the **Pavilion Committee (PVC**) to be held at the Parish Room on **Wednesday 26 February 2025** at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

20 February 2025

AGENDA

PVC01/02/25 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PVC02/02/25 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
To consider and award any dispensation requests.

PVC03/02/25 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting or highlight issues which then can be added to future agendas.

PVC04/02/25 PAVILION USER GROUPS
Pavilion user groups to be invited to feedback on any concerns or suggestions.

PVC05/02/25 PAVILION ADMINISTATOR REPORT
The Pavilion Administrator to highlight:

- Regular user update
- Need for coat pegs in the hall
- Re-charging for security call outs
- Parish Room furniture/crockery
- Addressing quiet hire periods in January and February
- Protective thermostat covers.

PVC06/02/25 WEDDINGS
Pavilion Administrator to report on current demand, plans to promote weddings (social media, website, Facebook and a wedding brochure) and put forward suggestions on how to increase bookings.

PCV07/02/25 EVENT SECURITY

Clerk to outline current issues regarding alcohol at events and security requirements. A solution to be put forward for consideration. To be added to Terms and Conditions, if suitable.

PVC08/02/25 PAVILION AND COMMUNITY FIELD PROCESS FOR EVENTS WITH PUBLIC ATTENDANCE

The Clerk to present a process to be discussed and amended (if needed) prior to recommendation at the Parish Council meeting on 11/03/25.

PVC09/02/25 PAVILION MAINTENANCE

Clerk to:

- Put forward the maintenance report for committee to check
- Advise upon the upcoming 5-year EICR testing requirement (including lighting posts)
- Highlight the outstanding works in the plant room (alarm still sounding twice a week with staff needed to attend to turn off)
- Advise on additional maintenance works still required (as highlighted at the last Amenities Management committee meeting)
- Report on quotes for fire risk assessments from Third Parties.

PVC10/02/25 PAVILION ENERGY

- Consider current energy use and brainstorm efficiency potential
- Outline the current Feed in Tariff for the solar panels and possible improvement in the rate
- Acknowledge the current 2-year fixed rate with EON expires in October 25 and determine if any action needs to be taken now.

PVC11/02/25 PARKING

Consider:

- Current issues with Pavilion, football and public parking
- Potential future parking issues
- Solutions to parking surface issues (mud and dog poo)
- How to proceed regarding provision of adequate and safe parking needs.

PVC12/02/25 DEVELOPMENT

Consider future needs whilst acknowledging outstanding original works in need of resolution. Determine how to move forward.

PVC13/02/25 STORAGE

Cllr Murtagh to highlight issues and possible solutions for storage issues in the:

- Plant Room
- Container
- Hall.

Next meeting – Tuesday 6 May 2025 at 7.30pm