STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk
Parish Clerk: Julianne Lawrence - clerk@stiltonparishcouncil.gov.uk
The Parish Room, Church Street, Stilton PE7 3RF

To: Members of the Pavilion committee of Stilton Parish Council

Sir/Madam
You are hereby summoned to attend the meeting of the **Pavilion Committee (PVC**) to be held at the Church Meeting Room on **Tuesday 4 November 2025** at 7.30pm.

Julianne Lawrence
Julianne Lawrence
Parish Clerk

27 October 2025

AGENDA

PVC01/11/25 **APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.

PVC02/11/25 **DECLARATIONS OF INTEREST/DISPENSATIONS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To consider and award any dispensation requests.

PVC03/11/25 **PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting or highlight issues which then can be added to future agendas.

PVC04/11/25 **MINUTES**
To approve as a correct record the Minutes of the Pavilion committee meeting held on Tuesday 5 August 2025 and be signed by the Chairman.

PVC05/11/25 **PAVILION USER GROUPS**
Pavilion user groups to be invited to feedback on any concerns or suggestions. Clerk to report on any comments received in advance.

PVC06/11/25 **PAVILION ADMINISTRATOR'S REPORT**
The Pavilion Administrator to talk though the report for committee to consider. This includes:

- Regular and non-regular update
- Pavilion canopy.

PVC07/11/25 **PAVILION**

Clerk to report on:

- January and February hire levels
- Need for a PRS music license
- Accident incident and resultant action
- Speakers in the cupboard taking up space
- Need for hard wire lights or wall plates for the new controllers
- Broken winders on high level windows
- Updated security hire process – for approval
- Research into replacement tables and refurbishment of chairs
- Quotes for awnings
- A 'How to Guide' for weddings
- Bin needs (new legislation)
- Hedge cutting.

PVC08/11/25 **PAVILION/COMMUNITY FIELD MAINTENANCE**

- Quote to be detailed following on from the annual alarm and emergency lighting servicing
- Outstanding EICR works to be considered (following feedback from ETCS)
- Clerk to report on action taken or plans for outstanding works following the recent fire risk assessment
- Clerk to highlight issues with parking matting on the verges
- Anti-social behaviour in the Skate Park bushes to be detailed.

PVC09/11/25 **FOOTBALL**

- Clerk to confirm a forthcoming meeting on 13/11/25 with the football clubs
- Pitch maintenance needs for next year to be considered (contractor/grants).

Next meeting – Tuesday 3 February 2026 at 7.30pm