STILTON PARISH COUNCIL

Minutes of the Staffing Sub-committee meeting that took place on Wednesday 4 February 2026 - held at the Parish Room, Stilton at 3pm.

Present: Councillors: Arscott (Chairman), Ayres, O Leonard and Murtagh

Clerk: Lawrence

SSC01/02/26 APOLOGIES FOR ABSENCE
All members were present.

SSC02/02/26 DECLARATIONS OF INTEREST/DISPENSATIONS
No Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 were declared nor dispensation requests put forward or awarded.

SSC03/02/26 MINUTES
The Minutes of the Staffing Sub-committee meeting held on Friday 9 January 2026 were agreed a true record and signed by the Chairman.

SSC04/02/26 STAFF – VACANT PAVILION ADMINISTRATOR POSITION
Applications for the position were considered (closed: midday 04/02/26).
Resolved
SSC04/02/26.1 A short list of applicants to interview were drawn up (Clerk to invite)
SSC04/02/26.2 Suitability of interview questions and scoring
SSC04/02/26.3 Interviewers to be Cllrs Arscott and Ayres along with the Clerk and interviews to take place at the Parish Room on Friday 6 February and Monday 9 February 2026.

SSC05/02/26 APPRAISALS
Cllr Ayres confirmed plans for 2026 annual appraisals as taking place on Monday 2 March 2026 between 09:30 and 11:30 at the Pavilion.

Meeting closed: 16:45

Next meeting to take place Tuesday 10 February at 14:00 in the Parish Room