STILTON PARISH COUNCIL

Minutes of the Pavilion Committee meeting that took place on Tuesday 4 November 2025, held in the Church Meeting Room, Stilton at 7.30pm.

Present: Councillors J Leonard (Chairman), Ayres and Murtagh

Clerk: Lawrence

Others: None

PVC01/11/25 APOLOGIES FOR ABSENCE
No apologies had been received. Cllrs Green and Vickers were not present.

PVC02/11/25 DECLARATIONS OF INTEREST/DISPENSATIONS
No Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 were declared, nor dispensation requests received.

PVC03/11/25 PUBLIC PARTICIPATION
No members of the public were present.

PVC04/11/25 MINUTES
The Minutes of the Pavilion Committee meeting, held on Tuesday 5 August 2025, were confirmed as a true record and signed by the Chairman.

PVC05/11/25 PAVILION USER GROUPS
No Pavilion user groups had feedback on any concerns or suggestions. Twinning to move the obelisk to the corner of the raised area in the hall instead of having a more central position.

PVC06/11/25 PAVILION ADMINISTRATOR'S REPORT
The Pavilion Administrator was not present so the Clerk talked though the report for committee to consider. A regular user update was provided and the Pavilion canopy highlighted as needing painting. Clerk to look into colour choices.

PVC07/11/25 PAVILION
The Clerk reported January and February hire levels were looking healthy and upon the need for a PRS music license (Clerk to get a price). The recent accident with the barrier hook was detailed and resultant action of filing back so no longer a potential hazard had taken place. Speakers in the cupboard taking up space were highlighted (Cllr Murtagh to look at prior to disposal). The need for hard wire lights/wall plates for controllers was debated as was a solution to the broken winders on high level windows. Discussion on the updated security process took place. Research on replacement tables is ongoing but for a quote for chair refurbishment had been generated. An awning quote, 'How to Guide' for weddings and bin needs re new legislation are all in progress. Hedge cutting has taken place on one side of the Pavilion road and Darke's will be cutting their side shortly.
Resolved (to be recommended to the Parish Council at the meeting on 11/11/25)
PVC07/11/25.1 Purchase of 2 x wall mounted Rako light controls at £178 each (one for the hall entrance and the other for the Community Room entrance)

PVC07/11/25.2 Cllr Murtagh to research costs to have the high windows motorised
PVC07/11/25.3 The updated security process
PVC07/11/25.4 Minde to be asked to repair 8 of the 21 damaged chairs at a price of £28 per chair (rest to follow if repair successful). Clerk to arrange when chairs not in use.

PVC08/11/25 PAVILION/COMMUNITY FIELD MAINTENANCE

Following on from the annual alarm and emergency lighting servicing, a quote from Thomsons (HDC) was detailed. Outstanding EICR works were considered (following Feedback from ETCS) and the Clerk reported on action taken/plans for works following the recent fire risk assessment (ongoing). Issues with parking matting on the verges were highlighted alongside anti-social behaviour in the Skate Park bushes.

Resolved (to be recommended to the Parish Council at the meeting on 11/11/25)

PVC08/11/25.1 The Clerk to question the level of charge on the Thomsons quote and further quotes to be sought from Bowyer Electrical (Cllr Murtagh to arrange) and LW Electrical and Environmental Systems Ltd (Clerk to source)
PVC08/11/25.2 ETCS to be asked to carry out outstanding EICR works at the Pavilion, Parish Room and Skate Park for £784 + VAT
PVC08/11/25.3 The verge with parking matting opposite the Pavilion to be restored to grass (matting removed and disposed of)
PVC08/11/25.4 Quote for removal of bushes to be generated.

PVC09/11/25 FOOTBALL

The Clerk confirmed a forthcoming meeting on 13/11/25 with the football clubs. Pitch maintenance needs for next year were considered (contractor/grants).

Resolved

Clerk to receive a quote for pitch maintenance from Huntingdonshire District Council and look into applying for FA grants with the football club.

Meeting closed: 21:19

Next meeting – Tuesday 3 February 2026 at 7.30pm