* Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes*

STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council
Sir/Madam
You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room, Church Street, Stilton on **Tuesday 10 March 2026** at 7.30pm.

Julianne Lawrence

Julianne Lawrence 1 March 2026
Parish Clerk

AGENDA

PC047/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC048/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To award dispensations – if applicable.

PC049/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC050/26 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 10 February 2026 and be signed by the Chairman.

PC051/26 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC052/26 LOCAL GOVERNMENT REORGANISATION

- Decide which option the Parish Council will support:
  1. ***North Cambridgeshire and Peterborough*** Peterborough, **Huntingdonshire**, East Cambridgeshire, Fenland (originally option B)
  2. ***North West Cambridgeshire Peterborough*** Fenland, **Huntingdonshire** (originally option A)
  3. ***Central Huntingdonshire*** **Huntingdonshire** (originally option E)
  4. ***Greater Peterborough*** Peterborough, **9 wards from Huntingdonshire** (originally option D)

- Determine how to promote the online feedback form prior to closing on 26/03/26.

PC053/26 PLANNING

CCC/26/028/FUL - Sawtry Junior Academy, Middlefield Road, Sawtry, PE28 5SH - Erection of 7-bay mobile classroom for a temporary period.

PC054/26 FINANCIAL REPORT

- Clerk/RFO to provide the bank reconciliation for February and reserves balance (previously circulated)
- CCLA interest for February to be noted - £347.24
- Cllr Ayres to confirm expenditure has been checked and is correct and detail Clerk overtime of 27 hours for March while covering the Pavilion Administrator role
- Expenditure for March to be approved.

To:	Reason:	Amount:	Authorised Ref:
Staff wages	Salaries, HMRC and pension costs	6,041.22	LGA72,s.112
Octopus Energy	Pavilion gas	519.42	LGA76,s.19
Octopus Energy	Pavilion electricity	182.35	LGA76,s.19
EON	Parish Room electricity (quarter)	169.29	LGA76,s.19
EE	Staff mobile - Pavilion	14.38	LGA76,s.19
Barclays	Account charges	8.50	LGA72,s.151
BM Pest Solutions	Quarterly rodent control	144.00	LGA76,s.19
CAPALC	Councillor Training - Cllr Paice	75.00	LGA72,s.111
SCAN	Extra page payment	20.00	LGA72, s.142
Business Waste	Pavilion bin emptying	TBC	LGA76, s.19
KT McPartlins	Tank Emptying - Pav	TBC	LGA72, s.111
Victor Marjoram	Grass cutter fuel	13.82	LGA72, s.111
LW Electrical Ltd	Additional solar battery works (CIL)	937.20	LGA76, s.19
SPC credit card	Screwfix - new brush	17.97	LGA72, s.111
SPC credit card	Amazon - cleaning products	71.82	LGA72, s.111
SPC credit card	Amazon - display board and cleaning item	146.99	LGA72, s.111
SPC credit card	Amazon - speakers and clips	108.47	LGA72, s.111
SPC credit card	Test Meter - legionella tester Pav	195.54	LGA76,s.19
SPC credit card	Virtual Landline - Clerk phone	8.75	LGA72,s.111
Church Meeting Rm	Room hire for meetings	67.50	LGA72,s.111
	Monthly total:	**8,742.22**	

*** VAT included**

PC055/26 BENCH REQUESTS

- A request for a bench in the Cemetery to be considered
- A request for a bench on Apreece Way open land to be considered.

PC056/26 GRANTS WORKING GROUP

- A Supporting the Community Grant application from Stilton Guides to be evaluated
- A complimentary Pavilion/Community Field use application from Young people Engagement Stilton (YES) to be considered.

PC057/26 AMENITIES MANAGEMENT COMMITTEE

Cllr Murtagh, as Chairman, to report from the meeting on 03/03/26 including the following for approval:

- Revised Terms of Reference

- Suggestion all Working Groups should have 1 or more councillor as members
- Grave survey (every 3 years) to be undertaken by Fenland Stoneworks (£300+VAT)
- Tree survey (every 3 years) to be undertaken by Global Tree Solutions (£1,000+ VAT)
- Village Maintenance contract to be extended on 01/05/26 for a further year with Huntingdonshire District Council – scope and frequency to be agreed, then Clerk to contact HDC for accurate pricing (to be detailed for approval at the April meeting)
- A bin on the Community Field to be added (footballers to be asked for a contribution prior to allocation of funds)
- Clerk to contact High Line Skate Parks to arrange a meeting re Skate Park renovation (Cllr Murtagh/Clerk to attend).

PC058/26 PAVILION

- Quotes to be presented re rodent control
- Request for a Pavilion Puppy class
- Update on new tables
- A 'decorator rate' to be discussed/determined.

PC059/26 PAVILION STREET LIGHTING/COLUMN TESTING

- An update on the light column across from the Pavilion to be provided (column removed by Balfour Beatty following presumed vehicle impact)
- A Lighting asset register and Lighting Column Inspection policy to be approved
- Quotes for structural light testing to be reported on for decision making.

PC060/26 BARN CLOSE PLAY AREA

- Council to acknowledge YES (Young people Engagement Stilton) involvement in the recent public meeting at the Pavilion.
- The Barn Close Play Area report and forwarded documents (Clerk and Cllr Murtagh) to be acknowledged
- Next steps to be determined following either Option 1, Option 2 or a new option.

PC061/26 NET ZERO VILLAGES GRANT WORKS

- Clerk to confirm submission of final costs to Huntingdonshire District Council and detail project costs (including CIL expenditure on the project).
- Cllr J Leonard to provide an update on the project completion
- Potential installation optimisation to be outlined to 16kWh of battery capacity (quote received from LW Electrical of £5,190 + VAT) – a decision to be made re requirement/budget source
- Councillors/staff having access to data generated by the batteries to be confirmed
- How to publicise the finalised project to be given some thought.

PC062/26 CLERK'S REPORT

Report on relevant issues including …

- Election nominations – date for delivery to HDC (in person on 01/04/26 at 10am)
- Cheese Rolling – enquiry regarding if a Parish Council stall on 24 May 2026 is needed
- Calendar of meetings for next year – to be approved
- Cllr Paice to undertake Councillor Training on 21/03/26 for £75 and Code of Conduct training on 10/06/26 for £45 (CAPALC)
- Accessibility checking of all documents/website (Assertion 10 AGAR) to be advised
- Update on football white lining and request for the Parish Council to purchase the paint (cost to be outlined for approval - £150 per month and £20 bag of paint x 10 months of the year).

PC063/26 ANNUAL PARISH MEETING

Plans for the meeting alongside a date to be determined.

PC064/26 CORRESPONDENCE

Correspondence to be addressed including:

- Request for metal detecting in the village
- Stilton Bird Song Walk – publicity requested.

PC065/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

PC066/26 STAFFING

Councillor Ayres to report on:

- Annual appraisals re satisfactory or non-satisfactory performance (to enable movement to the next SCP on 01/04/26 for those eligible)
- Approve the Lead Amenities Caretaker job description.

PC067/26 HERITAGE CENTRE LEASE

The Clerk to report on draft lease negotiations following the deadline of 28/02/26 and council to resolve how to proceed.

PC068/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press be re-admitted to the meeting.

PC069/26 PARISH ROOM

Clerk to:

- Advise on the need for an EPC certificate needed prior to the building being leased as a Heritage Centre
- Update on the First Registration with Land Registry
- Provide quotes for a Lease Plan (up to £600 cost)
- Advise the fire proof safe is not needed by Stilton Heritage and could be removed from the building
- Report that Stilton Heritage would like to rename the building 'Stilton Heritage Centre' – consider granting permission.

Next meeting – Tuesday 10 March 2026 at 7.30pm