STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence - clerk@stiltonparishcouncil.gov.uk
The Parish Room, Church Street, Stilton

To: Members of the Finance, General Purpose and Communication committee of Stilton Parish Council

Sir/Madam
You are hereby summoned to attend the meeting of the **Finance, General Purpose and Communication Committee (FGPC)** to be held at the Church Meeting Room on **Tuesday 28 April 2026** at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

19 April 2026

AGENDA

FGPC01/04/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

FGPC02/04/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To consider and award any dispensation requests.

FGPC03/04/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting or highlight issues which then can be added to future agendas.

FGPC04/04/26 MINUTES
To approve as a correct record the Minutes of the FGPC meeting held on Tuesday 27 January 2026 and be signed by the Chairman.

FGPC05/04/26 PARISH COUNCIL FINANCES
Members to;

- Receive a report, outlining end of the financial year 2025-26
- Review the year-end budget position noting any funds moved into EMRs/excess or shortfall to be moved to General Reserves
- Be updated on the current 2026-27 budget position
- Chairman to check and sign the previous quarter's bank reconciliations and bank statements
- Acknowledge submission of the quarterly VAT100
- Carry out the annual review of the investment portfolio alongside FY25-26 performance to enable an annual report on the parish's investment activities
- Review the effectiveness of financial internal control.

FGPC06/04/26 TERMS OF REFERENCE

Review:

- FGPC Terms of Reference
- Staffing Subcommittee Terms of Reference
- Editorial Working Group Term of Reference

FGPC07/04/26 POLICIES

Review the following ready for presentation to the Annual Meeting of the Parish Council on 12/05/26:

- Financial Regulations
- Standing Orders
- Communication Policy
- Community Engagement Policy
- Reserves Policy
- Asset Register (disposal of Barn Close play equipment and confirmation of minimum level to be recorded within Asset Register)
- Investment Policy
- IT Policy
- Parish Council Health and Safety Policy.

FGPC08/04/26 ANNUAL REPORT

Discuss drawing up the Annual Report ready to be presented at the Annual Meeting of the Parish Council on 12/05/26.

FGPC09/04/26 WEBSITE ACCESSIBILITY

- Review Accessibility Statement
- Clerk to report on a recent accessibility test. Next steps to be determined.

FGPC10/04/26 COMMUNICATION

- Consider publicising councillor vacancies (post 11 May 2026)
- Summer newsletter plans.

Next meeting – Tuesday 21 July 2026 at 7.30pm