* Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes*

STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council
Sir/Madam
You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room, Church Street, Stilton on **Tuesday 14 April 2026** at 7.30pm.

Julianne Lawrence
Julianne Lawrence
Parish Clerk

9 April 2026

AGENDA

PC070/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC071/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To award dispensations – if applicable.

PC072/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC073/26 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 10 March 2026 and be signed by the Chairman.

PC074/26 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC075/26 PLANNING
26/00566/TREE - Church Of St Mary Magdalene Church Street Stilton - T3 - Horse Chestnut - fell due to concerns that the roots are inadequate to support the tree.

PC076/26 STILTON LODGE SITE/16 NORTH STREET
Cllr Murtagh to raise a concern regarding the disturbance of land/environmental issues.

PC077/26 FINANCIAL REPORT
- Clerk/RFO to provide the bank reconciliation for March and reserves balance (previously circulated)

- CCLA interest for February to be noted - £329.93
- Q4 VAT refund of £4,637.18 to be detailed
- Cllrs Ayres and Arscott to confirm expenditure has been checked and is correct
- Expenditure for April to be approved.

To:	Reason:	Amount:	Authorised Ref:
Staff wages	Salaries, HMRC and pension costs	7,915.01	LGA72,s.112
Octopus Energy	Pavilion gas	399.79	LGA76,s.19
Octopus Energy	Pavilion electricity	91.17	LGA76,s.19
PWLB	Loan payment for Pavilion	2,268.10	LGA2003,S1,p2
HDC	Parish Room rates	217.70	LGA76, s.19
HDC	Pavilion rates	768.00	LGA76,s.19
HDC	Village bins (Apr-June26)	255.45	Litter Act83, ss5-6
EE	Staff mobile - Pavilion	14.38	LGA76,s.19
Barclays	Account charges	12.10	LGA72,s.151
HDC	Security charges - Pavilion	500.00	LGA76,s.19
Cllr Paice	Councillor Training - mileage	40.95	LGA72,s.111
SCAN	Newsletter (Apr-June26)	120.00	LGA72, s.142
Business Waste	Pavilion bin emptying	72.16	LGA76, s.19
KT McPartlins	Tank Emptying – Pav X 2	360.00	LGA72, s.111
Victor Marjoram	Fence repair materials	53.28	LGA72, s.111
Victor Marjoram	Fuel for grass cutter	35.62	LGA72, s.111
Cambs ACRE	Annual membership	74.80	LGA76, s.19
Parish Council Websites	Annual email/website charge	273.60	LGA72, s.111
CAPALC	Annual membership charge	726.38	LGA72, s.111
SPC credit card	SQ seating - sample table	95.34	LGA72, s.111
SPC credit card	Post office - postage	3.99	LGA72, s.111
SPC credit card	Amazon – toilet rolls, cleaning materials	122.18	LGA72, s.111
SPC credit card	Screwfix – metal air brick covers (25)	102.25	LGA72, s.111
SPC credit card	Screwfix – metal air brick covers (25)	97.25	LGA72, s.111
SPC credit card	Virtual Landline - Clerk phone	8.75	LGA72,s.111
Church Meeting Rm	Room hire for meetings	67.50	LGA72,s.111
	Monthly total:	**14,695.75**	

*** VAT included**

PC078/26 BENCH REQUESTS

Cllr Ayres to update on plans for a bench on Apreece Way open land. Clerk to detail costs for a wooden bench and plans to purchase, determined.

PC079/26 WORKING GROUPs

- Grants - A Supporting the Community Grant application from Stilton Guides to be evaluated following confirmation of numbers attending
- Green Spaces – advise on next steps
- Traffic and Parking – advise on next steps.

PC080/26 PAVILION

Clerk to:

- Update on suitability of new tables and the need for 2 x new trolleys (total cost of £2,780.50 + £33.33 carriage + VAT)

- Outline an offer to purchase the old tables/trolleys – consider accepting or skip hire to remove
- Present quote for speaker connection (LW Electrical: £345+VAT)
- Put forward quotes for mechanising the at height hall windows (Clerk and Cllr Murtagh).

PC081/26 PAVILION STREET LIGHT

- An update on the light column across from the Pavilion to be provided (column removed by Balfour Beatty following presumed vehicle impact). Quotes to replace the street light to be detailed for acceptance.
- Confirm Clerk to submit an insurance claim for costs.

PC082/26 BARN CLOSE PLAY AREA

- Clerk to confirm the National Lottery Grant has been submitted for £20,000 and Requests for Formal Quotes were sent out – deadline 01/05/26
- Confirm the selection process for the successful quoter re public involvement (Annual Parish Meeting, village survey, etc)
- Allocate councillors to join the Clerk to open quotes and apply data to the success matrix following the closing date.

PC083/26 QUALITY MARK

- Cllr Arscott to report on being successfully awarded the Bronze Quality Mark
- Discuss how to publicise.

PC084/26 ANNUAL PARISH MEETING

- Clerk to advise of available dates at the Pavilion during May
- Plans for the meeting to be finalised (date, matters to be covered on the agenda, refreshments, how to advertise).

PC085/26 VILLAGE MAINTENANCE CONTRACT – SCHEDULE OF WORKS

- Costings and scope of works for contract extension commencing 01/05/26 to be agreed
- Discuss pitch maintenance quote and whether to add to the contract with Huntingdonshire District Council
- Confirm budget and planting plans for Caldecote Road/Pavilion planters.

PC086/26 CLERK'S REPORT

Report on relevant issues including …

- Calendar of meetings for next year – to be approved
- Village walk 2026
- Plans for the internal audit
- Cooper Thornhill hedge works (school side)
- Beacon planning permission
- Village sign (North Street)
- SPC bus shelter and clutter inside
- Village compost – HDC.

PC087/26 CORRESPONDENCE

Correspondence to be addressed including:

- Request from Music4You for a reduced charge rate due to booking issues.

PC088/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

PC089/26 STAFFING

Confirm:

- The Lead Amenities Caretaker job description
- Lead Amenities Caretaker allocation of 20 hours per week on SCP24 (LC2 24 -28) from 01/04/26
- Clerk hours of 28 per week from 01/04/26
- Allocation of overtime for weekend Pavilion cleaning – Clerk to arrange (to be added to the Scheme of Delegation).

PC090/26 HERITAGE CENTRE LEASE

The Clerk to update on draft lease negotiations following an informal meeting with Stilton Heritage and feedback from Wellers solicitors. Resolve how to proceed.

PC091/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press be re-admitted to the meeting.

PC092/26 PARISH ROOM

Clerk to:

- Advise on the need for an EPC certificate needed prior to the building being leased as a Heritage Centre – approve spend
- Update on the First Registration with Land Registry
- Provide a quote for roofing needs.

Next meeting – Tuesday 12 May 2026 at 7.30pm