STILTON PARISH COUNCIL

Minutes of the Financial, General Purpose and Communication committee meeting that took place on Tuesday 26 January 2026, held in the Church Meeting Room, Stilton at 7.30pm.

Present: Councillors Arscott (Chairman), Ayres, O Leonard and Murtagh

Clerk: Lawrence

Others: None

FGPC01/01/26 APOLOGIES FOR ABSENCE
No apologies had been received. Cllr Green was not present.

FGPC02/01/26 DECLARATIONS OF INTEREST/DISPENSATIONS
No Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 were made nor dispensation requests put forward.

FGPC03/01/26 PUBLIC PARTICIPATION
No members of the public were present.

FGPC04/01/26 MINUTES
The Minutes of the FGPC meeting held on Tuesday 28 October 2025 were declared a true record and signed by the Chairman.

FGPC05/01/26 PARISH COUNCIL FINANCES
Members received a report outlining Q3 of the financial year 25/26 and reviewed the budget position/budget allocation for the remaining financial year. The quarterly VAT100 submission was acknowledged.
Resolved
The previous quarter's bank reconciliations and bank statements were signed by the Chairman and agreed as correct.

FGPC06/01/26 FINANCIAL REPORTING METHODS
Cllr Arscott suggested to defer consideration of different forms of reporting accounts or budgets until the Clerk/RFO had more time to look into which was agreed.

FGPC07/01/26 COMMUNICATION
Committee considered how to communicate important matters to residents, such as the precept increase for FY2026-27 and how residents can access such information easily.
Resolved
FGPC07/01/26.1 A budget/precept report created by Cllr Arscott to be added to the website to allow easy reference by residents
FGPC07/01/26.2 The Clerk and Cllr Ayres to create a Chairmans letter regarding the increase in precept for FY26-27. This is then to be added to the website, detailed in SCAN, the digital newsletter and publicised on the council's Facebook page.

FGPC08/01/26 IT POLICY

The draft IT policy was reviewed before being recommended for adoption to the Parish Council at the February meeting.

As the time limit was approaching, the Chairman advised there would be an additional 10 minutes added to the meeting.

FGPC09/01/26 ACTION PLAN

The Action Plan for 2025-26 was reviewed and preparation for the Action Plan for 2026-27 commenced, including consideration of any grants funding requirements or works needed, such as the Pavilion, Skate Park, etc.

Resolved

A more focused Action Plan with emphasis on important outstanding areas of need to be recommended to the Parish Council at the February meeting. Once these have been completed, the Action Plan to be updated with new tasks.

Meeting closed: 19:40

Next meeting – Tuesday 15 April 2026 at 7.30pm