STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council
Sir/Madam

You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room, Church Street, Stilton to be held on **Tuesday 9 June 2026** at 7.30pm.

Julianne Lawrence
Julianne Lawrence
Parish Clerk

31 May 2025

AGENDA

PC127/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC128/26 COUNCILLOR RESIGNATION
Resignation of Cllr Paice to be noted. Clerk to update Huntingdonshire District Council.

PC129/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To award dispensations – if applicable.

PC130/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC131/26 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 12 May 2026 and be signed by the Chairman.

PC132/26 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC133/26 FINANCIAL REPORT

- Clerk/RFO to provide the bank reconciliation for May and Reserves Report (previously circulated)
- CCLA interest of £334.47 for May to be noted
- Cllr Ayres and Arscott to confirm expenditure has been checked and is correct
- Expenditure for June to be approved.

To:	Reason:	Amount:	Authorised Ref:
Staff wages	Salaries, HMRC and pension costs	8,013.42	LGA72,s.112
Octopus Energy	Pavilion gas	121.61	LGA76,s.19
Octopus Energy	Pavilion electricity	38.29	LGA76,s.19

HDC	Parish Room rates	214.00	LGA76, s.19
HDC	Pavilion rates	764.00	LGA76,s.19
EE	Staff mobile - Pavilion	15.42	LGA76,s.19
EON	Parish Room Q1 electricity	84.14	LGA76,s.19
SCAN	Extra page - June26	20.00	LGA76,s.111
Barclays	Account charges	12.10	LGA72,s.151
HDC	Security charges - Pavilion	1,086.00	LGA76,s.19
HDC	Extra bin empty	15.45	LGA72, s.111
HDC	Annual Pest control	392.16	LGA76,s.19
Clearance Van Ltd	Emergency refuse collection	168.00	LGA76,s.19
Parish Council Websites	Gov.uk domain charge (every 2 years)	36.00	LGA72,s.111
Business Waste	Pavilion bin emptying	72.16	LGA76, s.19
RTC Groundacre	Grass cutter service/maintenance	483.00	LGA72,s.111
Fenland Stoneworks	Grave survey and 7 staked memorials	687.60	LGA76, s.19
KT McPartlins	Tank Emptying - Pavilion	360.00	LGA72, s.111
Julianne Lawrence	NISA - Annual Parish Meeting food	58.55	LGA72, s.111
Dee Darnell	Plants/Compost for village planters	115.22	LGA72, s.111
Victor Marjoram	Fuel for grass cutter	17.73	LGA72, s.111
SPC credit card	Tesco - planner for Pav Administrator	10.00	LGA72, s.111
SPC credit card	Screwfix - tap/Polyfilla	133.77	LGA72, s.111
SPC credit card	Amazon - printer ink	44.88	LGA72, s.111
SPC credit card	NISA - refuse bags	18.90	LGA72, s.111
SPC credit card	Ebay - D1 washing up liquid (Pav)	17.91	LGA72, s.111
SPC credit card	Pav cleaning supplies/loo roll	210.19	LGA72, s.111
SPC credit card	Monitor and ant killer	127.89	LGA72, s.111
SPC credit card	Gift vouchers for volunteer cleaners	150.00	LGA72, s.111
SPC credit card	Virtual Landline - Clerk phone	8.75	LGA72,s.111
Church Meeting Rm	Room hire for meetings	67.50	LGA72,s.111
	Monthly total:	**13,564.64**	

*** VAT included**

PC134/26 PARISH COUNCILLOR VACANCIES

- Applications for 2 of the vacant Parish Councillor positions to be considered
- The applicants acknowledged and questions to be forwarded/received
- A vote to be taken and, if unanimous, the applicants to be co-opted as Parish Councillors prior to joining the meeting (Declaration of Acceptance of Office/Acceptance of emails to be signed)
- Additional membership of committees/working groups to be noted.

PC135/26 GRANTS

The Grants Working Group to provide information on applications received for council to consider:

- CARESCO – to assist buying of food and mini bus costs
- The Church – help to launch new baby and toddler group.

PC136/26 LAND, ASSETS AND INSURANCE

Review/adopt …

- Barn Close Risk Assessment
- Bouncy Castle and Inflatable Risk Assessment

- Caretaker Risk Assessment
- Cemetery Risk Assessment
- Cleaners Risk Assessment
- Community Field Risk Assessment
- Co-option Policy
- Investment Risk Assessment
- Litter bin emptying Risk Assessment
- MVAS Risk Assessment
- New Churchyard and Garden of Remembrance Risk Assessment
- Parish Council Risk Assessment
- Parish Room Risk Assessment
- Pavilion Risk Assessment
- Pavilion Fire Safety Risk Assessment
- Emergency Fire Evacuation Procedure
- Pavilion Cleaners Risk Assessment
- Pavilion Play Area Risk Assessment
- Skate Park Risk Assessment
- Weed killing Risk Assessment
- Burial Ground Rules and Regulations.

PC137/26 VILLAGE MAINTENANCE

The Clerk to outline a request from Cambridgeshire County Council for the Parish Council to incorporate a section of Church Close into their grass cutting schedule. Payment for doing so and a quote from Huntingdonshire District Council to carry out 12 cuts per year to be detailed for decision making.

PC138/26 VILLAGE FEEDBACK

Cllr Ayres to report from village events with concern/questions raised about:

- Halls the Chemist re wheelchair access
- Cemetery overgrown bushes
- Pavilion bricks.

PC139/26 ELM ROAD/ASH ROAD TREE

- Cllr Ayres to provide an update on the recent tree removal
- EIR request to be advised/recorded.

PC140/26 LOCAL COUNCIL AWARDS

Cllr Arscott to put forward a proposal to apply for the Silver award (cost: £150).

PC141/26 STATEGIC CIL FUNDING 2026

Cllr Ayres to highlight round 1 of the CIL funding window is open and council to discuss any needs to apply (2nd funding window opens in September).

PC142/26 PAVILION – REPLACEMENT INVERTER

Cllr J Leonard to detail the need for a replacement SolarEdge inverter and a quote to replace (between £415 and £585 + VAT). Council to approve and determine a budget source.

PC143/26 CLERK'S REPORT

The clerk to report on any relevant issues including:

- Compensation request for cancelled Farmers Market (June)
- Request to set up a coffee stall at the Pavilion
- Clerk leave 22/06/26 – 03/07/26 to be authorised.

PC144/26 CORRESPONDENCE

Correspondence to be addressed including:

- An offer of help with vegetation preparation at Barn Close play area
- Request from Stilton Heritage regarding non-structural changes (permission to be considered)
- Concern regarding overgrown foliage at Oak Farm Close
- Grass not being cut between Fen Street and Oak Road
- Overgrown alleyway left hand side, just up from Halls Chemist
- Concern regarding overgrown foliage at Walnut Way
- Questions regarding Pavilion.

PC145/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

PC146/26 HERITAGE CENTRE LEASE

The Clerk to update on draft lease negotiations, feedback from Wellers solicitors and subsequent lease amendments recommended. Council to determine how to move forward.

PC147/26 BARN CLOSE PLAY AREA: CONTRACT DECISION

- Cllr Ayres to present the evaluation matrix following on from its population by Cllrs Ayres, Murtagh and the Clerk on 27/05/26
- Feedback from residents at the Annual Parish Meeting, Cheese Rolling and a Barn Close residents meeting to be reported
- Council to determine the successful contractor and contract value
- Clerk to confirm time frame for works/publicity of chosen design.

PC148/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press be re-admitted to the meeting.

Next meeting – Tuesday 14 July 2026 at 7.30pm