STILTON PARISH COUNCIL

Minutes of the Financial, General Purpose and Communication committee Parish meeting that took place on Tuesday 28 April 2026 - held at the Church Meeting Room, Church Street, Stilton at 7.30pm.

Present: Councillors Arscott, (Chairman), Ayres, O Leonard and Murtagh

Clerk: Lawrence

Others: None

FGPC01/04/26 APOLOGIES FOR ABSENCE
No apologies for absence had been received. Cllr Green was not present.

FGPC02/04/26 DECLARATIONS OF INTEREST/DISPENSATIONS
No Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 were made, nor dispensations requested.

FGPC03/04/26 PUBLIC PARTICIPATION
No members of the public were present.

FGPC04/04/26 MINUTES
The Minutes of the FGPC meeting held on Tuesday 27 January 2026 were recorded as a true record and signed by the Chairman.

FGPC05/04/26 PARISH COUNCIL FINANCES
Members received a report outlining end of the financial year 2025-26, reviewed the year-end budget position and were updated on the current 2026-27 budget position. The submission of the quarterly VAT100 was acknowledged and investment portfolio, alongside FY25-26 performance, reviewed. The effectiveness of financial internal control was considered and determined to be working well.
Resolved
FGPC05/04/26.1 £2,132.42 shortfall for FY25-26 to be moved from General Reserves
FGPC05/04/26.2 The previous quarter's bank reconciliations and bank statements were agreed as correct and signed.

FGPC06/04/26 TERMS OF REFERENCE
These were reviewed for recommendation at the Annual Meeting of the Parish Council on 12/05/26.
Resolved
- FGPC Terms of Reference – **extra detail to be added**
- Staffing Subcommittee Terms of Reference – **small change to be made**
- Editorial Working Group Term of Reference – **no change**.

FGPC07/04/26 POLICIES
These were reviewed to be ready for presentation to the Annual Meeting of the Parish Council on 12/05/26.

Resolved

- Financial Regulations – **no change**
- Standing Orders – **no change**
- Communication Policy – **small change**
- Community Engagement Policy – **no change**
- Reserves Policy – **small change to amounts held given increased precept**
- Asset Register (disposal of Barn Close play equipment and confirmation of minimum level to be recorded within Asset Register of £250)
- Investment Policy – **no change**
- IT Policy – **no change**
- Parish Council Health and Safety Policy – **no change**.

FGPC08/04/26 ANNUAL REPORT

Drawing up the Annual Report ready for presentation at the Annual Parish Meeting on 18/05/26 was discussed. Cllr Arscott to action.

FGPC09/04/26 WEBSITE ACCESSIBILITY

The Accessibility Statement was reviewed – **no change.** A recent accessibility test had been undertaken.

Resolved

Clerk to liaise with Cllr Green re improving the accessibility score of 93/100.

FGPC10/04/26 COMMUNICATION

Publicising councillor vacancies (post 11 May 2026) was considered. A stand at Cheese Rolling will highlight vacant positions. Possible attendance at the village pump with the gazebo in the summer could also be utilised. Summer newsletter plans were also discussed – Cllr Ayres to arrange an Editorial Working Group meeting in May to draw up a draft.

Meeting closed: 20:38

Next meeting – Tuesday 21 July 2026 at 7.30pm