Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes

STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council
Sir/Madam

You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room, Church Street, Stilton to be held on **Tuesday 11 August 2026** at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

6 August 2026

AGENDA

PC165/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC166/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To award dispensations – if applicable.

PC167/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC168/26 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 14 July 2026 and be signed by the Chairman.

PC169/26 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC170/26 FINANCIAL REPORT
Clerk/RFO to provide the bank reconciliation for July and Reserves Report.
To be noted:

- CCLA interest of £337.66 for July
- Transfer of £20,000 from the precept savings account into the current account.
- Cllr Ayres and Arscott to confirm expenditure has been checked and is correct
- Expenditure for August to be approved.

To:	Reason:	Amount:	Authorised Ref:
Staff wages	Salaries, HMRC and pension costs	7,542.53	LGA72,s.112
Octopus Energy	Pavilion gas	2.69	LGA76,s.19
Octopus Energy	Pavilion electricity	78.46	LGA76,s.19

Octopus Energy	Skate Park (Oct25-July26)	326.13	LGA76,s.19
HDC	Parish Room rates	214.00	LGA76, s.19
HDC	Pavilion rates	764.00	LGA76,s.19
SRJ Landscapes	50% deposit - BC Landscaping (CIL)	1,977.00	LGA76,s.19
EE	Staff mobile - Pavilion	15.42	LGA76,s.19
Barclays	Account charges	8.50	LGA72,s.151
PWLB	Parish Room loan	4,310.12	LGA72,s.133
NBB Recycled Furniture	Apreece Way bench (CIL)	577.80	LGA76,s.19
HDC	Security charges - Pavilion	1,319.00	LGA76,s.19
HDC	Barn Close Play Area clearing	180.00	LGA76,s.19
HDC	Recharge Election costs (Election EMR)	192.58	LGA72,s.111
CAPALC	Canva course - Cllr Murtagh	35.00	LGA72,s.111
CAPALC	Councillor training - Cllrs Graham & McCullough	150.00	LGA72,s.111
Business Waste	Pavilion bin emptying	92.72	LGA76, s.19
KT McPartlins	Tank Emptying - Pavilion	360.00	LGA72, s.111
Dee Darnell	Planter compost - Pavilion	11.95	LGA72, s.142
Vicor Marjoram	Gas for welder (Watercourse grant)	13.99	LGA72, s.111
Victor Marjoram	Fuel for grass cutter	19.80	LGA72, s.111
SPC credit card	Screwfix - Rivet Nuts, Carbon Monoxide alarm, etc	92.03	LGA72, s.111
SPC credit card	Screwfix - Reciprocating saw (Watercourse grant)	144.99	LGA72, s.111
SPC credit card	Screwfix – Postcrete, nuts, oil, cleaner	91.08	LGA72, s.111
SPC credit card	Amazon - first aid supplies, pens, bracket, fencing	91.57	LGA72, s.111
SPC credit card	Virtual Landline - Clerk phone	8.75	LGA72,s.111
Church Meeting Rm	Room hire for meetings	TBC	LGA72,s.111
	Monthly total:	**18,620.11**	

*** VAT included**

PC171/26 FINANCE, GENERAL PURPOSE AND COMMUICATION COMMITTEE

Cllr Arscott, as Chairman, to provide a report from the meeting on 21/07/26 including:

- Cllr McCullough to be recorded as a committee member
- A review of the FY26-27 budget position – projected £5,158 year-end deficit
- Lead Caretaker to have a copy credit card to purchase fuel for the grass cutter/materials – **to be approved**
- Insurance policy checked for suitability – subsequent work to be undertaken.

PC172/26 PAVILION COMMITTEE

Cllr J Leonard, as Chairman, to provide a report from the meeting on 04/08/26 including:

- Request for long term use not deemed suitable **– to be agreed**
- Pavilion Hire report – new process/pricing to be drawn up for larger parties (in progress)
- Bins – as part of Simpler Recycling, HDC bins to be provided will be:
  1 x 1100L General waste bin with weekly collection @ £18.00 per lift, 1 x 660L Recycling bin with fortnightly collections to start with (to be increased to weekly if needed) @ £8.80 per lift, 1 x 140L Food waste bin with fortnightly collections to start with (increased to weekly if needed) @ £5.90 per lift (predicted saving: £917.28 pa). Standby bin to be put in place when Business Waste contract ends **– to be approved**
- All events over 100 people to have access to the football toilets at no charge **– to be approved**
- Emergency Lighting quote from LW Electrical @ £360 + between £500-£800 for scissor lift or scaffolding to replace at height batteries – **spend to be authorised**

- Annual servicing cost for 2 x boilers, underfloor heating, Aqua Boss system by TF Heating of £695 + VAT and replacement of an expansion vessel for £241.67 + VAT
- Closing of the Pavilion Play Park carousel as maintenance works needed. Quote from Fenland Stoneworks of £399 + VAT to fix **– to be considered**
- Plans to visit Connington and Duxford halls to find out more information on air conditioning.

PC173/26 PAVILION – CCTV/ANTI SOCIAL BEHAVIOUR

- Damage to picnic benches in the Pavilion Play Park on Friday 31 July to be highlighted, CCTV images available. Neighbourhood Policing have been informed. Course of action to be determined
- Costs for DSSL to reposition the CCTV relays on the replaced street light opposite the Pavilion to be outlined for approval.

PC173/26 BARN CLOSE PLAY AREA REFURBISHMENT

Clerk to update on the project. To be discussed:

- Brick wall issue
- Plans for the re-opening.

PC174/26 APREECE WAY OPEN LAND/CULVERT

An update to be given of works undertaken for the Watercourse grant from Cambridgeshire County Council.

- A quote from Huntingdonshire District Council to cut back Elder trees and strim back foliage at the ditch to be discussed/agreed as part of the Watercourse grant
- Purchase of equipment to be reported with subsequent training need for staff
- A quote from Huntingdonshire District Council to cut back the creeping brambles at the rear of the site to be considered.

PC175/26 NEIGHBOURHOOD PLAN

Cllr Murtagh to present an update on the current position of the plan.

PC177/26 VILLAGE NEWSLETTER – SUMMER 2026

- Cllr Arscott to showcase the draft newsletter for approval
- A quote to print 1,300 A4 4-page copies to be agreed (Peterborough Print).

PC178/26 CLERK'S REPORT

The clerk to report on any relevant issues including:

- Request for a memorial in the Garden of Remembrance (outside of current guidance) to be approved
- Councillor training for Cllrs Graham and McCullough - £75 each, 24/10/26 in Linton
- Canva training for Cllr Murtagh with CAPALC - £35, 08/10/26/online
- HDC Parish Forum invitation - 26/11/26 at Burgess Hill, St Ives.

PC179/26 CORRESPONDENCE

Correspondence to be addressed including:

- Removed bin at the bottom of Caldecote Road (HDC owners)
- Walnut Way hedges
- Invitation to the Chairman or a Councillor to join the visit to St Christol from 3rd – 11th April 2027
- Music4You outstanding invoices.

PC180/26 PARISH COUNCIL NOMINATED TRUSTEES – STILTON HERITAGE

- The standing down of Cllr Ayres as a Parish Council nominated trustee at Stilton Heritage from September, to be noted
- A replacement trustee to be nominated.

PC181/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

PC182/26 STAFFING SUB-COMMITTEE

Cllr Arscott to report on staffing issues/resignation of the Pavilion Administrator (notice period to be agreed).

PC182/26 STILTON HERITAGE – PARISH ROOM USE

- Cllrs J Leonard and Murtagh to provide feedback from the informal meeting with Stilton Heritage representatives on 27/07/26 regarding potential future Parish Room use
- Clerk and Cllr Murtagh to report from a meeting with Wellers solicitors where options for above use were outlined
- Comments from Stilton Heritage to be noted
- A decision regarding enabling Stilton Heritage to use the Parish Room to be made along with the form this should take.

PC183/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press be re-admitted to the meeting.

Next meeting – Tuesday 8 September 2026 at 7.30pm