Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes

STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council
Sir/Madam

You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room, Church Street, Stilton on **Tuesday 8 September 2026** at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

3 September 2026

AGENDA

PC189/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC190/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To award dispensations – if applicable.

PC191/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC192/26 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 11 August 2026 and be signed by the Chairman.

PC193/26 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC194/26 FINANCIAL REPORT
Clerk/RFO to provide the bank reconciliation for August and Reserves Report.
To be noted:

- CCLA interest of £339.27 for August
- Final transfer of £20,000 from precept savings account into the current account (part1)
- Local Government Pay Settlement of 3.3% for FY26-27 to be noted, back dated to 01/04/26 and on September's wages
- Revised cost of £936.67 + VAT = £1,124 for TF Heating from August
- Cllr Ayres and Arscott to confirm expenditure has been checked and is correct
- Expenditure for September to be approved.

To:	Reason:	Amount:	Authorised Ref:
Staff wages	Salaries, HMRC and pension costs	9,460.57	LGA72,s.112
Octopus Energy	Pavilion gas	22.56	LGA76,s.19
Octopus Energy	Pavilion electricity	77.66	LGA76,s.19
Octopus Energy	Skate Park electricity	32.98	LGA72, s111
EON	Parish Room electricity - Q2	76.12	LGA76,s.19
HDC	Parish Room rates	214.00	LGA76, s.19
HDC	Pavilion rates	764.00	LGA76,s.19
EE	Staff mobile - Pavilion	15.42	LGA76,s.19
Barclays	Account charges	12.10	LGA72,s.151
PKF Littlejohn Ltd	Annual external audit	756.00	LGA76,s.111
Hegaty Solicitors	Professional advice - staffing	540.00	LGA76,s.111
HDC	Security charges - Pavilion (hirers)	1,665.50	LGA76,s.19
HDC	Apreece Way hedge clearing	504.00	LGA76,s.111
HDC	Apreece Way ditch clear (Watercourse grant)	1,698.00	LGA72,s.111
Fensecure	Gate springs (Pavilion play park)	156.00	LGA72,s.111
Business Waste	Pavilion bin emptying	75.52	LGA76, s.19
Victor Marjoram	Fuel for grass cutter	16.73	LGA72, s.111
BJP Insurance	Annual insurance for grass cutter	153.95	LGA72, s.111
KT McPartlins	Tank Emptying - Pav	180.00	LGA72, s.111
SPC credit card	KCS Education - white lining paint (pitches)	158.29	LGA72, s.111
SPC credit card	Screwfix - saw, big bags, gloves, etc	109.86	LGA72, s.111
SPC credit card	KCS Education - Pavilion toilet roll	105.58	LGA72, s.111
SPC credit card	Amazon - Pav cleaning products	69.43	LGA72, s.111
SPC credit card	Screwfix - padlocks (Pav)	41.98	LGA72, s.111
SPC credit card	Qualtex UK (new cable for floor cleaner)	42.48	LGA76, s.19
SPC credit card	Virtual Landline - Clerk phone	8.75	LGA72,s.111
St Mary Magdalane Church	Venue hire - PC meetings (July)	78.75	LGA72,s.111
	Monthly total:	**17,114.98**	

*** VAT included**

PC195/26 PLANNING

- Planning Working Group to provide a report in response to:

Ref: 26/00610/TREE - Church Of St Mary Magdalene Church Street Stilton - Proposal: A2 Ash Fell, A3 Ash Fell, A9 Ash Fell

- Planning training from Huntingdonshire District Council to be highlighted – taking place 21/10/26 14:00 – 15:30 (no charge).

PC196/26 STILTON HERITAGE

- The response from Stilton Heritage to be detailed following correspondence asking to confirm an agreement in principle to a Licence to Occupy, and to the proposal re Parish Room use of 2 days a week, contributing 2/7ths of the costs/utilities and agreement re space usage/storage (PC183/26)
- A request from Stilton Heritage for a meeting to discuss further the above to be considered.

PC197/26 GRANTS WORKING GROUP

A recommendation to be presented regarding the grant application from Stilton Christmas Lights and decision made re an award.

PC198/26 BARN CLOSE PLAY AREA REFURBISHMENT

Clerk to update on the project and highlight:

- Kompan completion and sign off
- Brick wall issue – quotes
- Grass seeding
- Plans for the re-opening.

PC199/26 DITCHES

- Acknowledge works undertaken by Huntingdonshire District Council on Apreece Way open land ditch
- Complaints from members of the public to be detailed along with a request for a site meeting
- Cooper Thornhill ditch works in need of attention still on the school side to be addressed (hedge creepers now over on the footpath).

PC200/26 NEIGHBOURHOOD PLAN

Cllr Murtagh to update on meeting plans (PC176/26).

PC201/26 ENERGY

- Clerk to present an Energy Report as Pavilion gas and electricity, Skate Park and Parish Room fixed pricing periods ending in October 2026
- Council to decide suppliers and fixed periods following on from fixed tariff expiry.

PC202/26 GREEN SPACES WORKING GROUP

- Cllr Ayres, as Leader, to report from the meeting on 23 July 2026
- Plans for planning in Barn Close play area to be detailed and a budget agreed
- Name of the group to change to Green Spaces & Wildlife Working Group.

PC203/26 PAVILION

- Quotes to be presented for cess pool servicing
- Quotes to be presented for manhole cover replacement
- Compensation for the electrical outage on 22/08/26 as a result of UKPN issues to be discussed – hirer and caterer requests
- Councillor Ayres to report from the Extraordinary Parish Council meeting on 01/09/26 and present solutions identified, including a Pavilion Working Group.

PC204/26 CLERK'S REPORT

The Clerk to report on any relevant issues including:

- Completion of external audit by PKF Littlejohn
- Training – councillors (to be detailed)
- Safeguarding Policy for adoption.

PC205/26 CORRESPONDENCE

Correspondence to be addressed including:

- Elm Road/Ash Road tree (replanting following tree removal)
- Caldecote Road bin (removal)
- Jetty on North Street
- East of England request for initial meeting re showground development
- Rights of Way Improvement Plan
- Dog Control Order.

PC206/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

PC207/26 STAFFING SUB-COMMITTEE

Cllr Arscott to report on staffing issues (Pavilion Administrator position vacant and Clerk covering the role temporarily). Agree on recruitment needs and next steps.

PC208/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press be re-admitted to the meeting.

Next meeting – Tuesday 13 October 2026 at 7.30pm