Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes

STILTON PARISH COUNCIL

Minutes of the Finance, General Purpose and Communication meeting that took place on Tuesday 21 July 2026 at the Church Meeting Room, Stilton at 7.30pm.

Present:
Councillors: Arscott (Chairman), Ayres, Graham, O Leonard, McCullough and Murtagh

Clerk: Lawrence

Others: No members of the public were present

FGPC01/07/26 APOLOGIES FOR ABSENCE
All members were present.

FGPC02/07/26 DECLARATIONS OF INTEREST/DISPENSATIONS
No Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 were made nor dispensations requests.

FGPC03/07/26 PUBLIC PARTICIPATION
No members of the public were present.

FGPC04/07/26 MINUTES
The Minutes of the meeting held on Tuesday 28 April 2026 were confirmed as a true record and signed by the Chairman.

FGPC05/07/26 PARISH COUNCIL FINANCES
Members;

- Received a Q1 report for FY26-27
- Reviewed the FY26-27 budget position – **projected £5,158 year-end deficit**
- Acknowledged submission of the quarterly VAT100
- Considered a fuel card to allow purchase of petrol for village equipment
- Discussed access to BrightPay for payment authorising councillors.

Resolved
FGPC05/07/26.1 The previous quarter's bank reconciliations and bank statements were checked and signed by the Chairman
FGPC05/07/26.2 Lead Caretaker to be given a copy credit card to purchase fuel for the grass cutter
FGPC05/07/26.3 Cllrs Ayres and Arscott to carry out ad hoc checks on BrightPay staff payments rather than having access.

FGPC06/07/26 INSURANCE
The Parish Council's insurance policy was check for suitability/any changes needed.
Resolved
Clerk to:

- Add the new village noticeboard to the insurance policy
- A Safeguarding Policy to be created (including DBS checking for all staff)
- A Safer recruitment and selection processes to be drawn up to include criminal record checks with a renewal and update processes
- Safeguard Awareness training to be set up for those engaged in regulated activities with children or vulnerable adults

- Safeguarding processes to be considered and practitioners to be put in place
- Cover for employee claims to be checked for inclusion
- Councillor cover for those over 90 years of age to be looked into
- Pavilion contents to be checked for adequate cover (Cllr Arscott to check the Asset Register to establish current value for contents).

FGPC07/07/26 COMMUNICATION

The Summer newsletter, Pav Chat (WhatsApp) re adding councillors and success of a presence at Cheese Rolling 2026 were all discussed. Attendance at the next Farmer's Market on Sunday 16 August, how to publicise/celebrate the completion of Barn Close play area renovation and areas in need of publicising/how to share this with the village were also considered. The Neighbourhood Plan and Mill Road Mini Nature Reserve to be focussed on in SCAN and with the gazebo.

Resolved

FGPC07/07/26.1 Summer newsletter to be finalised, Clerk to source a price for printing – Parish Council to approve at the August 2026 meeting

FGPC07/07/26.2 Councillors to be added to Pav Chat on an as needed basis

FGPC07/07/26.3 A re-opening party to be arranged for Barn Close Play Area – plans to be confirmed at the August 2026 meeting.

FGPC08/07/26 ACTION PLAN

The plan was evaluated for further additions and updated re Barn Close play area renovation, the Neighbourhood Plan and historic paperwork being sorted. Cllr Murtagh to present an update on the Neighbourhood Plan at the August 2026 meeting

FGPC09/07/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public were excluded from the meeting.

FGPC10/07/26 STAFFING SUB COMMITTEE

Councillor Arsoctt, as Staffing Sub-committee Leader fed back from the meeting on 15 July 2026 (recommendations to be made to the Parish Council at the meeting on Tuesday 11 August 2026).

FGPC11/07/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press were re-admitted to the meeting.

Meeting closed: 21:30

Next meeting – Tuesday 27 October 2026 at 7.30pm