Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes

STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council
Sir/Madam

You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room, Church Street, Stilton on **Tuesday 10 November 2026** at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

5 November 2026

AGENDA

PC228/26 APOLOGIES FOR ABSENCE
To receive and accept apologies for absence.

PC229/26 DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item. To award dispensations – if applicable.

PC230/26 PUBLIC PARTICIPATION
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC231/26 MINUTES
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 13 October 2026 and be signed by the Chairman.

PC232/26 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC233/26 PLANNING
The Planning Working Group to provide a recommended response to:
Ref: 26/01726/FUL - 16 North Street Stilton PE7 3RP - Demolition of the former Older Lodge Hotel and associated outbuildings, and construction of nine new dwellings
Ref: 26/01888/LBC, Public House, The Talbot, 5 North Street - Installation of Illuminated pictorial sign, fascia sign, sign writing to gable, 5 slimline flood lights, 8 wall lights and 3 non-illuminated off fascia signs following external decorations.

PC234/26 FINANCIAL REPORT
Clerk/RFO to provide the bank reconciliation for October and Reserves Report.
To be noted:

- CCLA interest of £326.65 for October

For recording:

- Clerk overtime of 11.75hrs in October while covering the Pavilion Administrator role (on November pay)
- Cllr Ayres and Arscott to confirm expenditure has been checked and is correct
- Expenditure for November approval.

To:	Reason:	Amount:	Authorised Ref:
Staff wages	Salaries, HMRC and pension costs	7,008.95	LGA72,s.112
Octopus Energy	Pavilion gas	137.95	LGA76,s.19
Octopus Energy	Pavilion electricity	80.91	LGA76,s.19
Octopus Energy	Skate Park electricity	59.24	LGA72, s111
EON	Parish Room electricity (final bill)	44.39	LGA76,s.19
PWLB	Loan payment for Pavilion	9,819.89	LGA2003,S1,p2
HDC	Parish Room rates	214.00	LGA76, s.19
HDC	Pavilion rates	764.00	LGA76,s.19
EE	Staff mobile - Pavilion	15.42	LGA76,s.19
Barclays	Account charges	8.50	LGA72,s.151
Clark Graham	Mileage for Cllr training (Cllr Graham/McCullough)	43.20	LGA76,s.111
HDC	Security charges - Pavilion (hirers)	794.00	LGA76,s.19
Business Waste	Pavilion bin emptying	93.56	LGA76, s.19
CAPALC	HR training (Cllrs Ayres and Arscott)	300.00	LGA72, s.111
Dee Darnell	Winter Planting (Pavilion/Caldecote Rd planters)	100.89	LGA72, s.111
KT McPartlin	Tank Emptying - Pav	180.00	LGA72, s.111
Victor Marjoram	Fuel for grass cutter	20.81	LGA72, s.111
Victor Marjoram	Barn Close Play Area fence bolts	17.08	LGA72, s.111
SPC credit card	KCS Education - chalk for white lining pitches	158.29	LGA76, s.19
SPC credit card	Amazon - grass seed and router	74.98	LGA72, s.111
SPC credit card	VMT Training - Caretaker (Brushcutter/hedgetrimmer)	480.00	LGA72, s.111
SPC credit card	Postage - Post office	7.28	LGA72, s.111
SPC credit card	Amazon - grass seed and door fixings	37.98	LGA76, s.19
SPC credit card	McAfee annual renewal	114.99	LGA76, s.19
SPC credit card	Virtual Landline - Clerk phone	8.75	LGA72,s.111
St Mary Magdalane	Venue hire - PC meetings (July)	78.75	LGA72,s.111
	Monthly total:	**20,663.81**	

*** VAT included**

PC235/26 STILTON HERITAGE

- Cllr Mitchell and Murtagh to feed-back from the informal meeting on 03/11/26 including occupation levels, rates contribution, electricity and water contribution, use of AMC/Clerk and PC meetings to manage, and installation of equipment
- Clerk to update on communication with the Valuations Office regarding splitting the rates liability. Council to consider directing the Clerk to submit a 'Check and Challenge' once the Licence to Occupy is agreed
- Subsequent action to be determined re the Licence to Occupy including appointment of solicitors.

PC236/26 PAVILION

- Stilton Christmas Lights application for the Community Café at the Farmers Market on 13/12/26 to be confirmed

- A request for 15 chairs from the Pavilion to be used by the Christmas Lights team to provide a 'comfy corner' at the switch on to be approved
- Sunday Surgery presence at the December Farmer's Market to be determined (Councillors and Traffic and Parking Working Group).

PC237/26 PAVILION COMMITTEE MEETING

Cllr J Leonard, as Leader, to report from the meeting on 03/11/26 and put forward for approval:

- Recommendations from the Pavilion Hire report (including hire charges from 01/04/27, small, medium and large hire changes, discounts, additional revenue sources, regular/non regular hire changes, fireworks and litter prevention measures, pre-approved contractors, licenced hours, football charges from 01/04/27, social media and parking plans)
- Cess pool servicing with RA Dalton at £325 + VAT
- Fire Extinguisher provision, training, alarm servicing and outstanding issue fixing with DSSL at £1,480.42 + VAT
- Lightning protection annual servicing with TW Lightning at £310 + VAT
- Forming a Skate Park Working Group to further refurbishment of the facility – Clerk to be asked to draw up a Terms of Reference.

PC238/26 FINANCE, GENERAL PURPOSE AND COMMUNICATION COMMITTEE MEETING

Cllr Arscott, as Leader, to report from the meeting on 27/10/26, including information on:

- Q2 review and budget allocation for the rest of the FY (predicted end of year £7,400 shortfall)
- The budget for FY27-28 with precept requirement – to be presented to the Parish Council once fee charges relating to burials, football and the Pavilion have been considered by the Amenities Management Committee and Pavilion Committee (December Parish Council meeting)
- The updated Action Plan
- A draft Social Media and Communication Policy with changes to social media and external emails to be copied to the Clerk – to be adopted
- Transit tool, stoptostop.co.uk, be added to the website publicising bus information
- The solar account with EON to be moved into the Parish Council name.

PC239/26 BEACON

Following October's report on the proposed beacon position, alternative positions for the beacon to be considered. Council to resolve how to proceed.

PC240/26 NEIGHBOURHOOD PLAN

Cllr Murtagh to update on developments, including the meeting on 22/10/26.

PC241/26 CLERK'S REPORT

The Clerk to report on any relevant issues including:

- Need for a new solar light on top of the War Memorial flag pole
- Invitation to Yaxley PC Carol Service for the Chairman and guest (14 December – 6pm)
- Request for Clerk annual leave.

PC242/26 CORRESPONDENCE

Correspondence to be addressed including:

- Support of the 'Flag of the Fens'
- Concern over Cooper Thornhill hedge cutting (school).

PC243/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

PC244/26 STAFFING SUB-COMMITTEE

Cllr Arscott, as Leader, to report on interviews for the position of Deputy Clerk week commencing 02/11/26, provide a recommendation re the successful candidate and:

- Agree the SCP and confirm 12 hours per week, working from the Parish Room
- Date of employment to commence
- Suitability of contract (Clerk to send before starting date)
- Training plans.

PC245/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

The confidential business having been concluded, the Public and Press be re-admitted to the meeting.

Next meeting – Tuesday 8 December 2026 at 7.30pm