STILTON PARISH COUNCIL

Stilton Pavilion, High Street, Stilton PE7 3RA
Telephone: 01733 639106 - Email: clerk@stiltonparishcouncil.gov.uk

Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email address, phone number, organisation – or bank details if booking our Pavilion) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and /or access our facilities and services. Your personal information will not be shared or provided to any other third party.

The Council's Right to Process Information

General Data Protection Regulations Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject or
Processing is necessary for compliance with a legal obligation or
Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Information Security

Stilton Parish Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted. You may request the deletion of your data held by Stilton Parish Council at any time.

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer -

Julianne Lawrence (Clerk to the Stilton Parish Council)
Email: clerk@stiltonparishcouncil.gov.uk
Tel: 01733 639106

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact the Data Information Officer at the above details.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object. Please contact the Data Information Officer.

Rights Related to Automated Decision Making and Profiling

Stilton Parish Council does not use any form of automated decision-making or the profiling of individual personal data.

Conclusion

In accordance with the law, we

- only collect a limited amount of information about you that is necessary for correspondence, information and service provision
- do not use profiling
- do not sell or pass your data to third parties
- do not use your data for any purpose other than those specified
- make sure your data is stored securely
- delete all information deemed to be no longer necessary
- constantly review our Privacy Notice to keep it up to date in protecting your data

You can request a copy of our policies at any time.

Complaints

If you have a complaint regarding the way your personal data have been processed you may make a complaint to Stilton Parish Council, Data Protection Officer, Stilton Pavilion, High Street, Stilton PE9 3RA or by emailing: clerk@stiltonparishcouncil.gov.uk and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

Document Review

Reviewed: 12 May 2026 (agenda item PC108/26)
Next review date: May 2027